

PTO Meeting Minutes October 22, 2019

Meeting Called to Order: 6:16pm

- Welcome by Executive Vice President, Natalie Johnson

- By-Laws, Rochelle Cabe
 - Motioned to amend by-laws, Dawn Elliott
 - Second motion to amend by-laws, Maria Cowell
 - Key Amendments
 - Purpose modified
 - Membership amended to include individuals standing in as parents
 - 2nd VP role defined and Assistant Treasurer added
 - Retooled the Nominating Committee
 - Addition of fiscal year and definition of the duties of the Budget Committee
 - Addition of Event guidelines, Guidelines for petty cash and procedure for receipts and deposits
 - Added key provisions for electronic payments
 - Added process for completion of audit function
 - Modified the amendment process for clarity
 - Motion to approve by-laws, Dawn Elliott
 - Second motion to approve by-laws, Maria Cowell
 - All in favor, the attendees said “I”

- PTO Updates, Zobeida Sanchez
 - Mom’s Night Out 10/23 5:30-7:30pm at Marquis II
 - APEX Fun Run 10/24, volunteers needed
 - Book Fair
 - Monday 10/28 stay late
 - Tuesday 10/29 Literacy Night 6-7pm
 - Thursday 10/31 Juice with your Jet @ 7am
 - Garden Open House 11/1 6-7:30pm
 - Tiles will be sold \$10/tile to decorate that will be used to build wall in garden
 - Fall Fest 11/16 11am-2pm
 - \$5 for ages 4yrs and up
 - Vendors contact Zobeida
 - Volunteers needed
 - Auction 2/15/20
 - 10/31 last day for tickets \$35/ticket
 - Babysitting at school will be available

- Volunteers needed, contact Zobeida
- Mrs. Lyle needs a room parent
- Fundraising & Taco Party hosted by Maria Cowell 11/9
 - Details to come
- Volunteers needed, contact Zobeida if interested
 - APEX Fun Run
 - Book Fair
 - Fall Fest
 - Teacher Appreciation
 - School Store after enrichment lets out around 4:15pm
 - Library
 - Treasurer for 2020-2021 school year
 - Camp Out
 - Parent/Child Dance Spring 2020
 - Field Day Spring 2020

Meeting Adjourned: 6:45pm